

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 17th March 2022 in Downham Village Hall.

Present: The Chairman and Councillors Black, Whitehead, Bonnett, Marsello, Vickers, Burgess, Walker, Coveley and Huntington. The Clerk kept the minutes.

1. Apologies for Absence – Councillor Mitchell.

2. Disclosure of Interests – None.

3. Public Participation – There were no members of the public present.

4. Approval of Minutes dated the 3rd & 17th February 2022 – Proposed as a true record by Cllr Burgess, Seconded Cllr Vickers. The Clerk reported no meeting took place on the 3rd March 2022, due to Covid.

5. Clerk & Councillors Report – 3rd February 2022

a) 7-The Clerk reported that no residents have yet come forward asking to use the Sports Field for the Platinum Jubilee Celebrations. She will advertise this in the Newsletter.

b) 9e-Cllr Bonnett is currently obtaining a quotation for a Platinum Jubilee Plaque for Jubilee Gardens.

c) 15-The South Hanningfield Management Committee are yet to advise the full list of entertainment they will be providing on the Tye.

d) 18b-The Councillor Co-option vacancy has been advertised and the closing date is the 19th March 2022.

6. Planning –

a) 22/00111/Ful – 119 Downham Road, Downham – Two storey front extension. Single storey rear extension. Front Porch. Alterations to existing fenestration – No comment.

b) 22/00371/Ful – 2 Wood Cottages, Brock Hill, Downham – Proposed single storey rear and side extension – No comment.

c) 22/00419/Ful – 9 School Road, Downham – Two storey front extension with new roof canopy. Part single storey, part two storey side extension. Garage

conversion to habitable area with first floor front extension. Alterations to fenestration – Object, overdevelopment of the site.

d) 22/00292/Ful – Land South of Ukasa, Crowsheath Lane, Downham – Construction of a new dwelling with formation of access – Object, greenbelt, narrow lane with dangerous bend/poor visibility.

The Clerk reported that due to no meeting taking place on the 3rd March 2022, due to her having Covid, the following applications were sent off as no comment:

a) 22/00231/CLEUD – Land West of Crowsheath Farm, Hawkswood Road, Downham – Certificate of Lawfulness of Existing Use or Development for use of land for a mixed-use fishery, caravan and camping site and for purposes ancillary to those uses.

b) 22/00175/Ful – Riviera, Vera Road, Downham – Single storey front extension. Proposed detached garage.

c) 22/00319/Ful – Galleons, Brock Hill, South Hanningfield – Enclosing the external space under the canopy to create a larger pantry room on the side. Two rear windows to be blocked up and replacing the existing rear window to bifold doors.

7. Finance –

a) Ratification and Authority to Issue Online Payments and Cheques –

Proposed by Cllr Black, Seconded Cllr Marsello. *CLLR THOMASON DECLARED AN INTEREST. **Payment made under section 137

105312	Cash	Petty Cash	£	58.99
105313	Anglian Water	S/Pav water rates	£	291.55
	Chalk Media	Printing	£	144.00
	Ernest Doe & Sons Ltd*	Mole Repellent	£	75.84
	CCC	Annual Parks Services Fee	£	5096.86
	Dirt Devils	Sports Pavilion Cleaning	£	200.00
	Mallorn Ltd	Website hosting	£	105.00
	Scottish Power	Tree lighting**	£	90.09
	PC Help Ltd	Computer repair	£	45.00
	A Moule	Maintenance	£	
	R Thomason*	Salary	£	
	M Holt	Maintenance	£	
	J Moule	Salary	£	
	HMRC	Tax & NI	£	
	Essex Pension Fund	Pension	£	

b) 28th February 2022 Month End Accounts – There were no questions.

c) Councillor Whitehead, Chairman of the Finance Committee, to report on the recent finance meeting – Councillor Whitehead updated members on the items discussed.

d) To Discuss and Agree the Recommendation of the Finance Committee to make a donation to South Hanningfield Village Hall – Cllr Whitehead proposed a payment of £3000 be made. Seconded by Cllr Black, all in favour.

e) Acceptance of the 2022-23 Parks Services Quotation – Cllr Whitehead Declared an Interest. The Clerk reported a 1% increase had been applied. Cllr Black proposed this be accepted, Seconded by Cllr Burgess. All in favour.

8. To Discuss and Approve the Adoption of the Revised Standing Orders - After lengthy discussion, Cllr Marsello proposed these be adopted. Seconded by Cllr Burgess, all in favour. The Chairman thanked the Standing Order Working Party for their efforts in this matter.

9. To Discuss the Recent Speed Survey Results in Heath Road – Cllr Whitehead suggested we request that the speed sign be moved just before you approach Ramsden Villas. It was a pity that the automated traffic count took place during road works in Heath Rd, which had traffic lights!

10. Update from Councillor Bonnett on the Platinum Jubilee Scarecrow Competition – Cllr Bonnett advised members that Henton & Kirkman will be sponsoring the advertising boards. The leaflets have been printed in time to go out with the Newsletter. The Clerk has managed to secure the prizes from local establishments. Cllr Bonnett is currently looking into purchasing commemorative coins for the entrants. Members were happy for 250 coins to be ordered. The Chairman thanked Cllr Bonnett for all of her hard work.

11. To Discuss and Approve the New Parish Council Website – After discussion, members were in agreement to ask the website host to update our existing site with the Scarecrow competition information and application forms as the new site has a current problem. This will be carried over to our next meeting. All in favour.

12. Matters for Information –

a) Cllr Vickers advised members that the Rettendon Bell Public House & Restaurant has now closed.

b) Cllr Vickers is very concerned regarding the state of the roads within the Parish. He asked if we could contact Cllr Scott? The Chairman confirmed Cllr

Scott has been invited to attend the Parish and we are awaiting a date for him to visit.

c) Cllr Vickers reported continued problems with BT in South Hanningfield.

d) Cllr Burgess reported Brabner Gardens will be holding a Street Party for the Platinum Jubilee Celebrations.

e) Cllr Coveley asked for an update on the pavement works on the junction of Short Lane and Church Road.

f) Cllr Walker reported there are road closure signs in Downham Road by Whitelillies.

g) The Clerk reported that Peter Andrews will be closing on the 26th March 2022. A resident is currently organising a donation. Would the Parish Council like to participate or send their own donation? Members were in agreement to present Peter with a £100 cheque donation. This will be ratified at the next meeting.

13. Date of Next Meeting – The Clerk confirmed this will be held on Thursday 7th April 2022 commencing 7.45pm in Ramsden Heath Village Hall.

Approved as a true record.

Signed.....Dated.....

