

**Mrs Julie Moule, Clerk to
SOUTH HANNINGFIELD PARISH COUNCIL
The Parish Office, Ramsden Heath Village Hall
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10th June 2022

Members of the Council are hereby summoned to attend the Parish Council Meeting at Downham Village Hall on Thursday 16th June 2022 commencing 7.45pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Julie Moule
Clerk to the Council

1. Apologies for Absence.
2. Councillor Thomason to sign his Declaration of Acceptance of Office.
3. Disclosure of Interests.
4. Public Participation.
5. Approval of Council and AGM Minutes dated the 12th May 2022.
6. Clerk and Councillors Report.
7. Planning –
 - a) 22/00838/Ful – Harrow Farm, Brock Hill, South Hanningfield – Construction of a single storey side orangery extension with roof lantern.
 - b) 22/00809/Ful – Riviera, Vera Road, Downham – Single storey side extension. Relocation of existing front door.
 - c) 22/00896/Ful – Fox Cottage, Church Road, Ramsden Heath – First floor rear extension.
 - d) 22/00943/Ful – The Old Barn, Park Lane, Ramsden Heath – Construction of replacement garage.
 - e) 22/00693/Ful – Dowsett Farm, Dowsett Lane, Ramsden Heath – Retention of outbuilding in connection with the lawful use of land for the siting of a mobile home for residential purposes.
 - f) 22/00905/Ful – Crowsheath House, Hawkswood Rd, Downham – Construction of replacement dwelling.

8. Finance –
 - a) Ratification of Cheques and Online Payments.
 - b) 31st May 2022 Month End Accounts.
 - c) Approval of 2021-22 Annual Governance Statement.
 - d) Approval of 31st March 2022 Year End Accounts.
 - e) Approval to purchase two Adobe Acrobat Pro Package's. One for the Clerk and the other for the Communications Officer.
9. Update from Councillor Bonnett on the Scarecrow Competition.
10. Agree to hold a function for the recognition of the Covid Volunteers.
11. Matters for Information.
12. Date of Next Meeting.