

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of the Annual General Meeting held in Ramsden Heath Village Hall on Thursday 12th May 2022.

Present: Councillors Black, Whitehead, Marsello, Mitchell, Huntington, Burgess, Bonnett, Vickers and Cerson. The Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Thomason, Coveley and Walker,
- 2. Election of Chairman, followed by his/her Declaration of Acceptance of Office** – Cllr Black proposed Cllr Thomason remains Chairman. Seconded Cllr Whitehead, all in favour. The Clerk reported that Cllr Thomason will sign his Declaration of Acceptance of Office form at the next meeting.
- 3. Election of Vice-Chairman** – Cllr Mitchell proposed Cllr Black remains Vice-Chairman. Seconded Cllr Vickers, all in favour.
- 4. Election of Councillors/Representatives to serve on the following Working Party Groups/Committees:**
 - a) Sports Field** – Councillors Black, Thomason, Whitehead and Vickers.
 - b) Parks & Open Spaces** – Councillors Walker, Mitchell, Burgess, Coveley and Cerson.
 - c) Finance & General Purposes** – Councillors Whitehead, Thomason, Black, Marsello and Bonnett.
 - d) Responsible Financial Officer** – Julie Moule.
 - e) Internal Auditor** – Councillor Mitchell.
 - f) Human Resources Committee** – Councillors Huntington, Black and Bonnett.
 - g) Downham Village Hall Management Committee** – Councillor Thomason and Julie Moule.
 - h) Ramsden Heath Village Hall Representative** – Councillor Burgess.
 - i) South Hanningfield Village Hall Representative** – Councillor Cerson.
 - j) Emergency Planning Officers** – Councillors Marsello, Vickers and Burgess.
 - k) Parish Paths Partnership (P3)** – Councillors Mitchell and Burgess.
 - l) Communications Officer** – Councillor Huntington.
 - m) Health Liaison Officer** – Councillor Coveley.
 - n) Standing Orders** – Councillors Marsello, Black and Cerson.
 - o) Transport Representative** – Peter Thurgood.
 - p) Essex Wildlife Trust Representative** – Councillor Mitchell.

q) Anyone wishing to update their Member's Interest form, please advise the Clerk – None.

There being no further business, the meeting closed at 9.29pm.

Approved as a true record.

Signed.....Dated.....