

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 7th July 2022 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Mitchell, Whitehead, Walker, Cerson, Burgess, Huntington, Vickers and Coveley. The Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Black, Marsello and Bonnett.
- 2. Disclosure of Interests** – None.
- 3. Public Participation** – No members of the Public were present.
- 4. Approval of Minutes dated the 16th June 2022** – Proposed as a true record by Cllr Burgess, Seconded Cllr Vickers.
- 5. Clerk and Councillors Report -**
 - a) 11e-The Clerk reported that the meeting with Cllr Scott did not go ahead and it has been rescheduled for September, with his Deputy, Cllr Lauren Shaw.
- 6. Planning -**
 - a) 22/01137/Ful – Prospect House, 23 Downham Road, Ramsden Heath – Single Storey rear extension and two storey side extension, including the addition of a crown roof. Alterations to existing fenestration and external materials – No comment.
 - b) 22/01079/Ful – Bellevue, South Hanningfield Road, South Hanningfield – Demolish existing detached outbuilding and garage and construct a new dwelling – No comment.
- 7. Finance -**
 - a) Ratification of Cheques and Online Payments – CLLRS THOMASON*, HUNTINGTON** and MITCHELL*** DECLARED AN INTEREST.
****PAYMENT MADE UNDER SECTION 137. Proposed by Cllr Vickers, Seconded Cllr Coveley

CHEQUES

Cash	Petty Cash	£ 181.95
RCCE	Subs	£ 72.60

ONLINE PAYMENTS

RHVH	Hall hire	£ 80.00
L BARKER	S/PAV CLEANING	£ 67.40
N MITCHELL***	RE-IMB TARPAULIN	£ 22.00
ERNEST DOE & SONS*	P3 MACHINERY SERVICING	£ 414.81
ERNEST DOES & SONS*	MATERIALS/FUEL	£ 204.29
BARCLAYCARD****	ALTHZEIMERS DONATION	£ 100.00
BARCLAYCARD****	ANNUAL PARISH MEETING	
	REFRESHMENTS	£ 44.70
M HOLT	RE-IMB MATERIALS	£ 303.59
P HUNTINGTON**	RE-IMB ADOBE SUBS	£ 150.92
SH TREE SERVICES	TREES ON TIPLERS BRIDGE	£ 600.00
J STOBART	INTERNAL AUDIT	£ 195.00
ERNEST DOE & SONS*	MATERIALS/PARTS	£ 77.93
ERNEST DOE & SONS*	P3 SERVICING & FUEL	£ 483.90
KOMPAN LTD	PLAY INSPECTIONS	£ 324.00
PRINCIPAL HYGIENE	LEGIONELLA RISK ASSESSMENT	£ 900.00
BFS LTD	CHEMICAL DYE & JUG	£ 34.84
BARCLAYCARD****	SCARECROW PRIZES	£ 160.00
BARCLAYCARD	PRINTER CARTRIDGES	£ 103.81
BARCLAYCARD	STATIONERY	£ 65.03
M HOLT	MAINTENANCE	
A MOULE	MAINTENANCE	£
R THOMASON	SALARY	£
J MOULE	SALARY	£
HMRC	TAX & NI	£
ESSEX PENSION FUND	PENSION	£

b) Discuss 2021-22 Internal Audit Review – The Clerk reported on the few items which required attention. These will be addressed at the next Finance Meeting, but overall, the report was good.

c) Decide whether to continue with Christmas Cheer, if yes, agree the amount and in what form? The following Councillors Declared a non-pecuniary interest: CLLR THOMASON, WHITEHEAD, WALKER, BURGESS, HUNTINGTON, COVELEY, MITCHELL AND VICKERS. Members were in full agreement to continue with the Christmas Cheer at £15 per household. Vouchers will also continue.

- d) Agree Budget for the Volunteer Function on Friday 30th September 2022 – Cllr Whitehead proposed £1000, seconded Cllr Huntington.
- e) Agree budget for Christmas tree lighting event – Cllr Mitchell reported we may need to purchase another star for the top of the tree and hopefully the lights will be satisfactory until next year. No budget is needed as it will be within the Clerks remit.

8. Report from Councillor Mitchell, Chairman of the Parks & Open Spaces Working Party – Cllr Mitchell reported that the Working Party have decided to remove the hedge and replace this with native bushes. The red posts will also be removed, and the bushes will extend to leave a gap for exiting the grounds onto the footpath. He and Cllr Cerson will obtain quotations to extend part of the basketball surface. From the recent feedback received, children would like to see a zip wire, so the working party will be looking into pricing this too. The Chairman thanked Cllr Mitchell for a detailed report and thanked Cllr Walker for her role as Parks & Open Spaces Chairman over the past years.

9. Armistice Day Service at the War Memorial, Ramsden Heath – The Clerk reported that Simon Cox is happy to take this years' service and she asked Cllr Cerson if he would be on standby, should Simon be unable to take this? Cllr Cerson confirmed he would be.

10. Matters for Information -

- a) Cllr Whitehead reported that the building work has now started on Park Lane Riding Stables.
- b) Cllr Cerson reported that the Vehicle Activated Sign by the Allotment Gardens is still not working.
- c) The Clerk reported that she had ordered the replacement pads for the Defibrillator, but these may take up to 26 weeks to be delivered.
- d) Cllr Vickers reported there was an incident in South Hanningfield Road two weeks ago regarding a skip.

11. Date of Next Meeting - The Clerk confirmed this will be Thursday 28th July 2022 commencing 7.45pm in Downham Village Hall.

There being no further business, the meeting closed at 8.41pm.

Approved as a true record.

Signed.....Dated.....