

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 1st September 2022 in Ramsden Heath Village Hall.

Present: Councillors Black, Huntington, Marsello, Whitehead, Bonnett, Burgess, Cerson, Coveley, Walker and Vickers. The Clerk kept the minutes.

One minute silence was observed in memory of our late Chairman, Councillor Michael Thomason.

- 1. Apologies for Absence** – Councillor Mitchell.
- 2. Election of Chairman** – Cllr Burgess proposed Cllr Black be Chairman. Seconded Cllr Huntington, all in favour. The Chairman read and signed his Declaration of Acceptance of Office.
- 3. Public Participation** – There were no members of the public present.
- 4. Approval of Minutes dated the 7th and 28th July 2022** – Cllr Burgess proposed both sets of minutes were a true record. Seconded Cllr Huntington.
- 5. Clerk and Councillors Report -**
7th July 2022
 - a) 8-The Clerk reported that works on the hedge and post removal in the Recreation Ground will commence on 14th September 2022.
 - b) 10c-The Clerk reported there is still a 3-4 month waiting time for the replacement pads. The defibrillator is currently not in service.**28th July 2022**
 - a) 7b-The Clerk has contacted CCC once again for confirmation they will be cutting back the hedge in Church Road, in time for the children returning to school.
 - b) 7l-The Clerk is waiting to hear back from Keith Marshall regarding his agreement to accept Christmas Cheer Vouchers for 2022.
 - c) 7k-The Clerk is waiting to hear back from Ian Grundy regarding the pothole repairs in Downham Road.

d) 7h-CLlr Vickers reported that ECC have inspected the hedge in South Hanningfield Road, and they do not feel there is any further action currently required.

6. Planning -

- a) 22/01233/FUL – Agricultural Building at Park Lodge, Park Lane, Ramsden Heath – CLLR HUNTINGTON DECLARED A NON-PECUNIARY INTEREST – No comment.
- b) 22/01489/FUL – 71 Park Lane, Ramsden Heath – Single storey side extension – CLLRS WHITEHEAD AND HUNTINGTON DECLARED A NON PECUNIARY INTEREST – No objection.
- c) 22/05128/TPO – Bluebell Wood, Brock Hill, South Hanningfield – Sycamore x 7 W2 – Northwest boundary of east view. Trim overhanging branches back by up to 2 metres. Reason: Too close to the property – No objection.
- d) 22/05124/TPO – 72 School Road, Downham – Oak T1 – 2.5-3m crown reduction. Reason: General maintenance – No comment.
- e) 22/01326/FUL – Hobbits Hole, South Hanningfield Road, Rettendon Common – Construction of stable block consisting of 3 stables and a hay store. As this property is positioned on the boundary of South Hanningfield Parish, CCC asked us to comment. We are concerned this could be a possible fire risk.

7. Finance -

a) Ratification and Authority to Issue Cheques – Proposed by CLlr Marsello, Seconded CLlr Cerson: *Payment made under Section 137

105321	Cash	Petty Cash	£ 174.10
105322	Cash	Petty Cash	£ 72.03
Online Payments			
Mick Holt		Maintenance	£
Ralph Thomason		Salary	£
Anthony Moule		Maintenance	£
Julie Moule		Salary	£
HMRC		Tax & NI	£
Essex Pension Fund		Pension	£
J Hatton		Oak beam post (Downham sign)	£ 180.00
A Jasper*		Grazing Table Refreshments	£ 112.50
Ernest Doe & Sons Ltd		Parts	£ 210.41
BFS Ltd		Fuel	£ 90.79
Henton Kirkman		Valuation	£ 144.00
Anglian Water		Sports Pav Water Rates	£ 307.63

Barclaycard	Essex County Skip hire	£ 240.00
Barclaycard	Defibrillator battery/pads	£ 266.40
Barclaycard	Essex Wildlife Trust Subs	£ 40.00
Barclaycard	Key cutting	£ 107.57
Barclaycard	Cartridges	£ 103.41
Barclaycard	Timber/ballast	£ 95.45
Barclaycard	Timber	£ 42.84
Barclaycard	Adobe monthly fee	£ 12.64
Barclaycard	Caps/screws	£ 35.19
Barclaycard	Wheelbarrows	£ 78.33
Barclaycard	Bricks/sand/cuprinol/concrete	£ 210.01
Barclaycard	Bolt screws	£ 11.98
Ralph Thomason	Salary	£
Anthony Moule	Maintenance	£
Mick Holt	Maintenance	£
Julie Moule	Salary	£
HMRC	Tax & NI	£
Essex Pension Fund	Pension	£

b) 31st July 2022 Month End Accounts – The Clerk reported the balance was £98358.69. There were no questions.

c) To Agree a contribution towards the cost of installing CCTV equipment in Hawkswood Road -This has been deferred until the next meeting, due to final figures not being received from CCC.

d) Discuss the option to opt-out of the SAAA central external auditor appointment arrangements – Members were in full agreement to remain unchanged.

e) To Agree a donation in memory of Michael Thomason – Cllr Huntington proposed we make a £500 donation to Downham Village Hall, and the sum of up to £1500 for a seat to be placed outside Downham Village Hall. Seconded Cllr Black, all in favour.

8. **For discussion only, whether the Parish Council wish to adopt the recent Local Government Association's Model Code of Conduct. If we do, then our Standing Orders will need to be amended** – Cllr Marsello reported that the Standing Order Working Party will meet in the new year and all the necessary amendments will be made with the proposal to adopt the new Code in March 2023. All in favour.
9. **To discuss the review of the current adopted Local Plan** – Cllr Whitehead reported as this does not affect the Parish, no response was required.

10. Matters for Information -

- a) Cllr Coveley reported the Happy Circus will be held on Friday 30th September 2022 in the farmers field next door to RHVH. She was concerned about the car park for our volunteer's function.
- b) The Clerk was happy to report that the Local Highways Panel have agreed the 20mph outside Downham School.
- c) The Chairman advised members that at our next meeting we will be electing a Vice-Chairman. Anyone wishing to put their name forward, please let the Clerk know.

11. Date of next meeting – The Clerk confirmed this will be held on Thursday 15th September 2022 commencing 7.45pm in Downham Village Hall.

12. Resolution for the exclusion of the public RESOLVED that under Section 100A(4) of the Local Government Act 1972 and/or as amended the public be excluded from the meeting for the specific agenda items on grounds that it involves the likely disclosure of exempt information falling within paragraphs 3 and 6 of Part 1 of the Schedule 12A to the Act. An immediate vote is required relating to Agenda 13 – All in favour.

Approved as a true record.

Signed.....Dated.....

13. In Committee - Update on Bofor's Strip

There being no further business, the meeting closed at 8.56pm.

Approved as a true record.

Signed.....Dated.....