

**Mrs Julie Moule, Clerk to
SOUTH HANNINGFIELD PARISH COUNCIL
The Parish Office, Ramsden Heath Village Hall
Dowsett Lane, Ramsden Heath CM11 1HX
Tele: 01268-710820
Email: shpc1@hotmail.com
www.shpc.org.uk**

23rd February 2023

Members of the Council are hereby summoned to attend the Parish Council Meeting at Ramsden Heath Village Hall on Thursday 2nd March 2023 commencing 7.45pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Julie Moule

Clerk to the Council

1. Apologies for Absence.
2. Declaration of Interests.
3. Public Participation.
4. Approval of Minutes dated the 2nd and 16th February 2023.
5. Clerk and Councillor Report.
6. Finance –
 - a) To ratify online payments and cheques
 - b) Nominations for two new cheque and online signatories
 - c) Nomination for an internal auditor, a Councillor who is not on the finance committee
 - d) To discuss and approve the adoption of the revised Standing Orders
 - e) To discuss and agree to remove the Procurement Policy from the list of the Council's Governing Documents
 - f) To discuss and approve the adoption of the revised Financial Regulations.
 - g) Cllr Marsello to report on the update of Bofor's Strip.
7. Matters for Information.
8. Date of next meeting.