

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 21st December 2023 in Downham Village Hall.

Present: The Chairman and Councillors Marsello, Whitehead, Huntington, Burgess, Thurgood, Elms, Walker and Coveley. Two members of South Hanningfield Tennis Club were in attendance and the Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Graves and Vallis.
- 2. Disclosure of Interests** – None.
- 3. Public Participation** – The two South Hanningfield Tennis Club representatives came to listen to members discussing agenda item seven.
- 4. Planning -**
 - 4.1 23/01966/FUL – Livery Yard, Lodge Farm, Heath Road, Ramsden Heath – Demolition of existing buildings and construction of five dwellings and all associated works including parking and landscaping – No Objection.
 - 4.2 To discuss any planning applications which are received between the date of this notice and the 21st December 2023. Two further applications were received:
 - 4.3 23/01443/FUL – 1 Claydons Farm Cottages, South Hanningfield Road, South Hanningfield – Replace roof and cladding, increasing walls and ridge height to account for additional insulation. Reposition window – No Objection.
 - 4.4 23/01444/LBC – 1 Claydons Farm Cottages, South Hanningfield Road, South Hanningfield – Replace roof and cladding to install greater insulation, increasing walls and ridge height to account for the insulation. Putting back original roof tiles where possible. Reposition window and internal joist – No Objection.
- 5. Finance -**
 - 5.1 Authority to Issue Online Payments** – Proposed by Cllr Elms, Seconded Cllr Marsello:

AAC Essex Ltd	Sports Pavilion Cleaning	£ 220.50
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CCC	Election fees S/Hanningfield Ward	£ 1149.00
Sue Lees Consultancy	Quarterly Maintenance fee	£ 90.00
NFU Mutual	Kubota Insurance renewal	£ 430.78

5.2 30th November 2023 Month End Accounts – There were no questions.

5.3 Ratification to pay ECC to conduct two Automatic Traffic Counts in Heath Road, Ramsden Heath and Castledon Road, Downham, totalling £736.40 – All in favour. The Clerk reported that ECC will raise a purchase order before the month end.

6. 2024 Annual Parish Meeting Guest Speaker Suggestions – Cllr Whitehead suggested we ask a speaker from the Chelmsford Civic Society. Cllr Whitehead will make some enquiries and will report back at the next meeting.

7. To Discuss the response from SHTC regarding the use of the Tennis Courts – Cllr Marsello expressed his disappointment that SHTC had reneged on their previous agreement and was not happy for SHTC giving us new conditions to agree to. Members therefore read through the amended conditions and agreed the following:

- i) the tennis court resurfacing works, including painting are completed in full, to the satisfaction of all parties.
- ii) the courts club area, cabin and floodlighting are managed by SHTC and court hire for non-members is permissible.
- iii) rent negotiation from 2027 will be agreed by SHPC and SHTC in a fair manner.

The Clerk will send a response to SHTC when she returns from her Christmas leave.

8. Matters for Information -

8.1 Cllr Whitehead reported that Cllr Grundy is awaiting his results from Broomfield Hospital. All members wish Cllr Grundy well.

8.2 The Clerk reported that she had received a letter from the “Know Your Customer Team” at Barclaycard, advising her that they may need to close our Barclaycard account if she does not make contact! Cllr Elms advised that Downham Village Hall had received the same letter.

8.3 Cllr Marsello reported that CCC have granted planning permission on the recent planning application at Dowsett Farm.

8.4 Cllr Marsello asked the Clerk if she had heard any more from the

Enforcement team regarding the marquee at Beauvoir Arms?

8.5 Cllr Thurgood reported that our grounds staff have been cleaning road signage and cutting back foliage, making the road signs more visible within the parish.

8.6 Cllr Thurgood reported that a suitable spot will be located shortly to site the camera in Crowsheath Lane, in relation to the recent fly-tipping problems.

8.7 Cllr Thurgood reported that he had contacted ECC regarding the streetlight in Mill Lane. This will be repaired in February 2024.

8.8 The Clerk thanked members for their Christmas card donations and requested suggestions of charities to donate to. Members agreed to donate to the Billericay Foodbank.

9. Date of Next Meeting – Thursday 11th January 2024 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.19pm.

Approved as a true record.

Signed.....Dated.....