

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of the Annual General Meeting held on Wednesday 17th May 2023 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Marsello, Huntington, Burgess, Walker and Graves. The Clerk kept the minutes.

1. Apologies for Absence – Councillors Whitehead, Coveley, Elms and Vallis.

2. Election of Vice-Chairman – Cllr Huntington proposed Cllr Marsello remains as Vice-Chairman. Seconded by Cllr Burgess, all in favour.

3. Election of Councillors to serve on the following Working Parties and Committees - The Chairman reported that due to the forthcoming councillor interviews, these are not set in stone, as those members may be added to relevant working parties.

a) Sports Field – Councillors Black, Whitehead and Marsello.

b) Parks & Open Spaces – Councillors Burgess, Walker, Coveley and Graves.

c) Finance and General Purposes – Councillors Whitehead, Black, Marsello and Elms.

d) Responsible Financial Officer – Julie Moule (Parish Clerk).

e) Internal Auditor – Councillor Huntington.

f) Human Resources Committee – Councillors Huntington and Walker and one other.

g) Downham Village Hall Management Committee – Councillor Elms and one other.

h) Ramsden Heath Village Hall Representative – Councillor Burgess.

i) South Hanningfield Village Hall Representative – None.

j) Emergency Planning Officers – Councillors Marsello, Burgess and Vallis.

k) P3 Member – Councillor Burgess.

l) Communications Officer – Councillor Huntington.

m) Health Liaison Officer – Councillor Coveley.

n) Standing Orders – Councillors Marsello, Black, Graves and one other.

o) Transport Representative – Peter Thurgood.

p) Essex Wildlife Representative – Peter Thurgood.

q) Members to update their Interest forms – The Clerk requested that these are to be completed and returned to her by the 24th May 2023.

There being no further business, the meeting closed at 8.58pm.

Approved as a true record.

Signed.....Dated.....