



South Hanningfield Parish Council

29th June 2023

Members of the Council are hereby summoned to attend the Parish Council Meeting at Ramsden Heath Village Hall on Thursday 6th July 2023 commencing 7.45pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

Julie Moulé
Clerk to the Council

1. Apologies for Absence.
2. Co-option of Peter Thurgood and Maïke Windhorst and the signing of their Declaration of Acceptance of Office forms.
3. Disclosure of Interests.
4. Public Participation.
5. Approval of Minutes dated the 1st and 15th June 2023.
6. Clerk & Councillors Report.
7. Planning:
 - a) 21/00449/S73 – Dowsett Farm, Dowsett Lane, Ramsden Heath – Variation of Condition 2 to planning permission 21/00449/FUL (Conversion of a rural building to use as a residential dwelling (Class Use C3). Demolition of existing lean-to structures, construction of a separate cycle store, parking and bin store area and the creation of a surfaced private footpath/cycle way.) Alter fenestration, cladding and roof materials and internal alterations.
 - b) 23/00890/FUL – Crowsheath House, Hawkswood Road, Downham – Proposed two storey rear extension, first floor side extension and loft conversion. Alterations to fenestration including dormers to front and rear and balcony to the rear.
 - c) 23/00879/FUL – Kate's Cottage, Park Lane, Ramsden Heath – Demolition of existing bungalow and outbuildings. Construction of one new dwelling and detached garage.
 - d) 23/00040/ENF – Panning Appeal Notification at Downham Hall, Castledon Road, Downham – Without planning permission, the erection of a building.
 - e) To discuss any planning applications received between the date of this notice and 6th July 2023.
8. Finance –
 - a) Authority to Issue Online Payments and Cheques, Ratification of staff salaries and notification of June's Direct Debit payments.
 - b) To agree a virement for 2023-2024, as recommended by the Finance Committee.
9. To discuss a resident's request to install a donated wooden book library store in the entrance of the Recreation Ground, Ramsden Heath.
10. To discuss the illegal parking problems at the junction of Heath Road and Dowsett Lane (outside Pete's Place).
11. Matters for Information.
12. Date of Next Meeting.

13. Resolution for the exclusion of the public RESOLVED that under Section 100A(4) of the Local Government Act 1972 and/or as amended the public be excluded from the meeting for the specific agenda item 14 on the grounds that it involves the likely disclosure of exempt information falling within paragraphs 3 and 6 of Part 1 of the Schedule 12A to the Act.

14. "In Committee" –

- a) Sports Field Matters
- b) Parish Land
- c) Staff Matters

