

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 6th April 2023 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Marsello, Whitehead, Bonnett, Walker, Burgess, Vickers, Elms and Coveley. The Clerk kept the minutes.

1. Apologies for Absence – Councillors Mitchell, Huntington and Cerson.

2. Declaration of Interests – Cllr Vickers Declared a Prejudicial Interest on Item 11D.

3. Public Participation – There were no members of the public present.

4. Approval of Minutes dated the 2nd and 16th March 2023 – Proposed as a true record by Cllr Bonnett, Seconded Cllr Burgess.

5. Clerk & Councillors Report – None.

6. Planning –

a) 23/00489/FUL – Wood End, Sudbury Road, Downham – Hip to gable roof alterations, front dormers and increased rear dormer width, new porch roof – No comment.

b) 23/00442/FUL – Land adjacent Heathfield, Dowsett Lane, Stock – Change of use of land to form paddock for private recreational use. Construction of timber fence and gates – No comment.

7. Finance –

a) Ratification of Online Payments and Cheques – Proposed by Cllr Elms, Seconded Cllr Whitehead –

CCC	Waste collection @ S/F	£ 244.92
Sue Lees Consultancy	Quarterly maintenance fee	£ 90.00
Downham Village Hall	Hall hire	£ 240.00
A Moule	Maintenance	£
Dirt Devils	Cleaning @ S/Pav	£ 236.46
M Linwood	Admin assistance	£
Ealc	Affiliation Fees	£ 613.91
Sue Lees Consultancy	Wordpress maintenance fee	£ 40.00
Sue Lee Consultancy	Hosting space	£ 120.00

Ernest Doe & Sons Ltd	Parts/Fuel	£ 601.62
E P James	Maintenance	£
M Holt	Maintenance	£
Environment Agency	Land drainage fee	£ 15.67
J Moule	Salary	£
HMRC	Tax & NI	£
Essex Pension Fund	Pension	£
R Thomason	Salary	£
HMRC	Tax	£ 70.40
Following payments were made on Barclaycard totalling £1241.84		
Travis Perkins	Materials	£ 1031.16
Adobe	Monthly subscription	£ 12.64
Amazon	S/Pav maintenance	£ 47.54
Fast Keys	Key cutting	£ 30.60
Zoom	Zoom subscription	£ 119.90
105338	Petty Cash	£ 180.69
105339	EPFA – membership & subs fee	£ 40.00

b) Interim Report from the recent Finance Committee Meeting Chairman -Cllr

Whitehead reported that expenditure was higher than income. We did not receive CIL payments, which we thought we would receive, this was because the properties were built on previous developed land. Following the recent Legionella Report, we need to consider a cost of up to £10,000 for a new water tank in the loft of the Sports Pavilion, new tennis court resurfacing and the possibility of purchasing a new tractor. The Chairman thanked Cllr Whitehead for his report.

8. Matters for Information –

- a) The Clerk reported that our internal audit will be carried out on the 5th June.
- b) Cllr Bonnett asked whether the Parks & Open Spaces Working Party had discussed the possibility of planting or erecting a plaque in respect of King Charles III Coronation?
- c) Cllr Whitehead gave his apologies for the next meeting.

9. Date of Next Meeting -The Clerk confirmed this will be Thursday 11th May 2023 in Ramsden Heath Village Hall.

10. Resolution for the exclusion of the public RESOLVED that under Section 100A(4) of the Local Government Act 1972 and/or as amended the public be excluded from the meeting for the specific agenda item 11 on the grounds

that it involves the likely disclosure of exempt information falling within paragraphs 3 and 6 of Part 1 of the Schedule 12A to the Act – Proposed by Cllr Marsello, Seconded Cllr Burgess. All in favour.

Approved as a true record.

Signed.....Dated.....

