

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 1st June 2023 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Marsello, Whitehead, Walker, Burgess, Coveley, Huntington and Vallis. Mrs Thomason was also in attendance and the Clerk kept the minutes.

1. Apologies for Absence – Councillors Elms and Graves.

2. Disclosure of Interests – None.

3. Public Participation – Mrs Thomason came to express her heartfelt thanks for the bench we installed in memory of Michael. The Chairman thanked Anne for attending this evening.

4. Approval of Council and AGM Minutes dated the 17th May 2023 – Proposed as a true record by Cllr Huntington, Seconded Cllr Marsello.

5. Clerk & Councillors Report – None.

6. Planning –

a) 23/00701/FUL – Whitedown, South Hanningfield Road, South Hanningfield – Proposed first floor side extension with addition of Juliet balcony – No comment.

7. Finance –

a) Ratification of Online Payments & Cheques – Proposed by Cllr Burgess, Seconded Cllr Whitehead:

105343	Petty Cash	£ 195.82
BHIB LTD	Insurance renewal	£ 6085.40
Viking	Stationery	£ 120.10
R Thomason	Salary	£
HMRC	Tax	£
E James	Maintenance	£
A Moule	Maintenance	£
M Holt	Maintenance	£
M Linwood	Admin assistance	£
J Moule	Salary	£

HMRC	Tax & NI	£	
Essex Pension Fund	Pension	£	
Dirt Devils	Cleaning S/Pav	£	181.72
DIRECT DEBITS FOR MAY 2023			
BT	Office line rental	£	55.63
BT	Mobile line rental	£	47.66
Eon	Sports pavilion Electricity	£	84.87
CPRE	Annual subs	£	60.00
Onecom	Sports Pavilion line rental	£	29.75

b) 28th April 2023 Month End Accounts – There were no questions.

8. Request from Downham Primary School to use Norton Meadows for their Sports Day on Wednesday 28th June 2023 – All in favour.

9. Matters for Information –

- a) The Clerk reported the date of the next meeting will be Thursday 15th June 2023 commencing 7.45pm in Downham Village Hall.
- b) Cllr Vallis asked the Clerk if she would write to the residents of Hamilton House advising them not to allow their dog to be off lead on South Hannigfield Tye.
- c) Cllr Burgess reported there were 30 to 40 children training on Pitch 1 this week.
- d) Cllr Vallis asked if the shed would be removed in time for the fete on the 15th July?
- e) The Clerk reported that the Parish Councillor vacancy interviews will be taking place on Thursday 8th June 2023 in Ramsden Heath Village Hall.

10. Resolution for the exclusion of the public RESOLVED that under Section 100A(4) of the Local Government Act 1972 and/or as amended the public be excluded from the meeting for the specific agenda item 11 on the grounds that it involves the likely disclosure of exempt information falling within paragraphs 3 and 6 of Part 1 of the Schedule 12A to the Act – Proposed by Cllr Burgess, Seconded Cllr Marsello.

Approved as a true record.

Signed.....Dated.....

