

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 10th October 2024 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Whitehead, Huntington, Metcalfe, Lewis, Burgess, Walker and Elms. One resident was in attendance and the Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Thurgood, Vallis, Coveley and Graves.
- 2. Disclosure of Interests** – Cllr Black declared a non-pecuniary interest on agenda item 6.6.
- 3. Public Participation** – This resident came to discuss the ongoing problem with boy racers, motorbikes and quad bikes driving up and down Hawkswood Road. She also reported that there had been several break-ins and last month a man exposed himself! She has been in contact with the Rural Policing Team but wanted the Parish Council to know what has been going on. The Chairman thanked her for attending this evening.
- 4. Approval of Minutes dated the 12th September 2024** – Proposed as a true record by Cllr Burgess, Seconded Cllr Elms.
- 5. Clerk and Councillors Report -**
 - 5.1** (7.3) The Clerk reported she had received a reply from Highways regarding the verge outside Downham Village Hall stating, “the verge forms part of the publicly maintainable highway”. However, ECC do not own any land, the likelihood is the adjacent landowners own the subsoil to the centre of the road, but highway rights are paramount.
 - 5.2** (8.3) On behalf of Councillor Thurgood the Clerk reported that Cllr Grundy has still not responded, despite numerous reminders.
 - 5.3** (8.12) On behalf of Councillor Thurgood the Clerk advised members that a Highway Engineer visited Short Lane and he left a plastic cone on the protruding rock, and he did not feel this is a major problem.

6. Planning -

6.1 24/01257/CLEUD – 50 Heath Road, Ramsden Heath – Certificate of Lawfulness to regularise a wooden pergola covering over a paved area at the rear of the pub complete with a wood cabin for storage – No comment.

6.2 24/01324/FUL – Green Loanings, Goatsmoor Lane, Stock – Installation of an air-source heat pump – No comment.

6.3 24/01312/FUL – The Laurels, De Beauvoir Chase, Downham – Proposed single and double storey extensions to the side with a single storey rear extension. Loft conversion with dormers to rear and a detached garage – Object, overdevelopment and within the greenbelt.

6.4 24/01310/FUL – Dowsett Farm, Dowsett Lane, Ramsden Heath – New dwelling and detached garage – Object, greenbelt. Refer case officer to the judgement made by the inspectorate in November 2019. He stated no two properties should be allowed.

6.5 24/01313/FUL – Barn Southwest of Dowsett Farm, Dowsett Lane, Ramsden Heath – Demolition of a rural building and construction of a new dwelling with a separate cycle store, parking and bin store area and the creation of a surfaced private footpath/cycle way - Object (same comment as 6.4 above).

6.6 24/01353/FUL – 68 Downham Road, Ramsden Heath – Demolition of existing dwelling. Proposed replacement dwelling house with car parking and landscaping – No comment.

7. Finance -

7.1 Ratify online payments and cheques, Authority to issue online payments and cheques, direct debits and credit card purchases for September 2024 – Proposed by Cllr Elms, Seconded Cllr Whitehead.

*Payment made under Section 137

Ratify

CCC	Waste disposal fee S/F	£ 253.76
PKF Littlejohn	External audit fee	£ 504.00
Downham VH*	Christmas fete donation	£ 350.00
AAC Essex Ltd	S/Pav cleaning	£ 212.86
Paul James	Maintenance	£
Anthony Moule	Maintenance	£
Kompan Ltd	Annual Play Inspection	£ 497.13
Toby FC	Refund	£ 272.00
Mylene Linwood	Admin assistance	£
Ealc	Course fee	£ 240.00
BFS	Fuel	£ 186.52

Ralph Thomason	Salary	£
Julie Moule	Salary	£
HMRC	Tax & NI	£
Essex Pension Fund	Pension	£

Cheques

105369	Petty Cash	£ 77.59
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September Direct Debits

Onecom	S/P phone	£ 32.10
BT	Office line rental	£ 58.21
EE	Mobile	£ 16.06

September Barclaycard

Adobe	Monthly Subs	£ 16.64
Fast Keys	S/Pav key cutting	£ 33.01
Wickes	S/pav materials	£ 67.86
I S Engineers	Mower line	£ 42.06
UK Amenity Ltd	Round-up	£ 202.23
Travis Perkins	Post crete	£ 43.94
Anglia Ruskin	Course fee	£ 310.00
Amazon	Jockey wheel	£ 22.31
Amazon	Uni-bond	£ 9.30
Travis Perkins	Ballast	£ 72.66
Amazon	S/Pav toilet roll	£ 22.99
Amazon	S/Pav kitchen roll	£ 30.99
Amazon	Office shredder	£ 95.03
Amazon	Paper/Sellotape	£ 27.33

Today's Online Payments

G&J Staines	P3 Fuel	£ 194.01
Sue Lees	Maintenance fee	£ 40.00

7.2 30th September 2024 Month End Accounts – The Clerk reported we have received the second Precept instalment. Cllr Elms suggested we look at different institutions as the interest rates are changing.

7.3 Discuss request from Downham School to purchase a grit bin – Cllrs Walker and Elms declared a non-prejudicial interest – The Clerk reported that Cllr Grundy suggested to the Caretaker at the School, that the Parish Council would purchase a grit bin for them. Members were in full agreement to purchase a 200litre bin.

7.4 Discuss donation request from South Hanningfield Village Hall to go towards their Christmas Coffee Morning – The Clerk read the request for a £300 donation. All in favour.

- 8. 2025 Annual Parish Meeting Guest Speaker Suggestions –** The Chairman reported that Cllr Thurgood suggested a member from the Rural Policing Team. There were no other suggestions, therefore all in favour.
- 9. To discuss any matters which arose whilst the Chairman and Vice-Chairman were away -**
- 9.1** The Clerk reported that Lloyds Bank have mislaid one of the application forms she had hand delivered last month. Councillors Black, Whitehead, Elms and herself had to sign a new form this evening and she had to get her signature witnessed by two independent people.
- 10. Matters for Information -**
- 10.1** Cllr Walker reported that Cllr Thurgood has asked Downham School to make enquiries and to ask the person who keeps parking on the pavement to stop doing so. The owner is still currently unknown.
- 10.2** Cllr Walker will ask Downham School to ensure they use Norton Meadows for their Sports Day when the Pre School are not using the hall facilities, as car parking was a problem this year.
- 10.3** The Clerk reminded members if they have any Newsletter content, to let her have this before Monday please.
- 10.4** In Cllr Thurgood's absence the Clerk reported that CCC and Love Essex are providing free saplings once again this year.
- 10.5** Cllr Burgess was hopeful to receive news of the basketball grant application within the next 10 days.
- 11. Date of next meeting –** The Clerk confirmed this would be Thursday 14th November 2024 commencing 7.45pm in Ramsden Heath Village Hall.
- 12. Resolution for the exclusion of the public RESOLVED that under Section 100A(4) of the Local Government Act 1972 and/or as amended the public be excluded from the meeting for the specific agenda item 13 on the grounds that it involves the likely disclosure of exempt information falling within paragraphs 3 and 6 of Part 1 of the Schedule 12A to the Act – All in favour.**

Approved as a true record.

Signed.....Dated.....