

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 11th April 2024 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Whitehead, Walker, Huntington, Thurgood, Burgess, Graves and Coveley. The Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Elms and Vallis.
- 2. Disclosure of Interests** – Cllr Huntington declared a non-pecuniary interest on agenda item 6.3.
- 3. Public Participation** – There were no members of the public present.
- 4. Approval of Minutes dated the 14th March 2024** – Proposed as a true record by Cllr Graves, Seconded Cllr Burgess.
- 5. Clerk & Councillor Report -**
 - 5.1 - 5.2** Cllr Thurgood reported that the automatic traffic counts will take place on the 16th April 2024. Wires have also been placed in Church Road, Ramsden Heath but Highways know nothing of this.
 - 5.2 - 10.1** Cllr Thurgood updated members on the proposed road closures.
- 6. Planning -**
 - 6.1** 24/00427/FUL – Hanningfield Water Treatment Works, Canon Barns Road, East Hanningfield – Installation of a new dosing kiosk – No comment.
 - 6.2** 24/00420/FUL – 75 Dowsett Lane, Ramsden Heath – Demolish existing conservatory. Proposed single storey rear extension – No comment.
 - 6.3** 24/00070/FUL – Agricultural building at Park Lodge, Park Lane, Ramsden Heath – Construction of a single garage adjoined to the existing barn, change of use of land to residential garden, changes to parking arrangements, landscaping works – No comment.
 - 6.4** 24/00324/FUL – 82 Downham Road, Downham – Proposed two

storey rear extension. Single storey front extension and first floor front extension, Alterations to fenestration – No comment.

6.5 24/00415/FUL – Dwelling at Greenacres, De Beauvoir Chase, Downham – Retrospective application for single storey flat roof rear extension with parapet and coping stone – Object, yet another retrospective application, which we believe should not be agreed.

6.6 To discuss any planning applications received between the date of this notice and the 11th April 2024 – None.

7. Finance -

7.1 Ratification of online payments and cheques, authority to issue online payments, March Direct Debits and Credit Card Purchases – Proposed by Cllr Whitehead, Seconded Cllr Huntington. Payment made under Section 137*

RATIFY ONLINE PAYMENTS

Wicksteed Leisure	Paint	£ 86.40
Sue Lees Consultancy	Quarterly Maintenance fee	£ 90.00
Chelmsford City Council	Grounds Maintenance	£ 5397.54
M Linwood	Admin Assistance	£
R Thomason	Salary	£
HMRC	Tax	£
Starboard Systems	End of year healthcheck	£ 58.80
J Moule	Salary	£
HMRC	Tax & NI	£
Essex Pension Fund	Pension	£
AAC Essex Ltd	S/Pav cleaning	£ 367.50

CHEQUES

105359	Petty Cash	£ 34.50
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DIRECT DEBITS

EE	Mobile	£ 14.88
BT	Office line Rental	£ 53.94
Onecom	S/Pav line rental	£ 29.75

BARCLAYCARD

Adobe	Monthly subscription	£ 16.64
Scottish Power	Xmas tree lighting*	£ 42.46
George Brown	Lawn mower servicing	£ 216.24
Zoom	Annual Subs	£ 129.90
Amazon	Materials	£ 35.96
TOTAL		£ 441.20

TODAY'S ONLINE PAYMENTS

Sue Lees Consultancy	Hosting space	£ 120.00
Sue Lees Consultancy	Maintenance fee	£ 40.00
Environment Agency	Drainage Charge S/F	£ 15.87
Ernest Doe & Sons	Fuel/Materials	£ 243.12
EALC	2024/25 Affiliation Fees	£ 624.17
EPFA	Subs & BKPF Comp fees	£ 40.00

CHEQUES

105360	Chelmsford Civic Society*	
	Guest Speaker Donation	£ 50.00
105361	SHPA Donation*	£2750.00

7.2 31st March 2024 Month End Accounts - Members had no questions.

8. Discuss and agree whether to purchase a Catastrophic Bleed Kit –

After lengthy discussion members unanimously agreed to purchase and have this installed next to the Defibrillator at the Sports Pavilion.

9. Matters for Information –

9.1 Cllr Burgess reported he is currently seeking the basketball extension quotations.

9.2 Cllr Burgess reported that Ralph has started grass cutting at long last, due to the weather.

9.3 Cllr Thurgood reported that the P3 Team had started work on Footpaths 27 and 28.

9.4 Cllr Thurgood suggested the Parish Council Representatives on the 3 Village Hall's should suggest they start looking into solar power.

9.5 Cllr Coveley asked whether there was an easier way to send out the Newsletters, as it can be dangerous delivering to some roads. The Chairman reported we had a dilemma, as we only currently have one Councillor in Downham. Cllr Graves and the Clerk will deliver some to the Downham residents.

9.6 Cllr Whitehead asked members if they had looked at the Statutory Consultation by National Grid to upgrade the electricity transmission between Norwich and Tilbury?

9.7 The Clerk reported that the Chelmsford Association of Local Councils has been dormant for a number of years. It is important that this be reestablished. The Ealc are requesting that one member from each council attend and join the committee. Members were in full agreement to consider this, after the first mailing

is received.

9.8 The Clerk asked members in what order they would like the Annual Parish Meeting to proceed.

9.9 The Clerk reported that the Parish Council should consider having a gov.uk email address for transparency.

9.10 The Clerk reported that one member has been invited to attend the centenary celebration of the Essex Playing Fields Association.

9.11 The Chairman reported that last weekend the nets were left out on Pitch 1 and the lights were left on inside the Pavilion.

10. Date of Next Meeting – Thursday 9th May 2024 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.48pm.

Approved as a true record.

Signed.....Dated.....