

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 11th January 2024 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Huntington, Graves, Burgess, Whitehead, Elms, Walker, Coveley and Thurgood. The Clerk kept the minutes.

- 1. Apologies for Absence –** Councillor Vallis.
- 2. Disclosure of Interests –** None.
- 3. Approval of Minutes dated the 7th and 21st December 2023 –**
Approved as a true record by Cllr Burgess, Seconded Cllr Huntington.
- 4. Public Participation –** There were no members of the public present.
- 5. Clerk and Councillors Report –**
7th December 2023
5.1 – 3. The Clerk asked members where they would like the automatic traffic wires to be placed in Heath Road, Ramsden Heath and Castledon Road, Downham? Full agreement under what 3 words: observes.forms.ignore and combining.number.raft.
21st December 2023
5.2 – 3. Cllr Elms asked whether there was a simpler way to allow residents to speak outside of the public participation time?
5.3 – 8.2. The Clerk reported she had completed and returned more forms to Barclaycard and is awaiting a response to confirm everything is now in place.
5.4 – 8.8 The Clerk confirmed she had made the Billericay Foodbank donation payment, and she is awaiting a receipt.
- 6. Planning –** None.
- 7. Finance -**
7.1 Ratification of online payments, cheques, December Direct Debits and Barclaycard payments – Proposed by Cllr Elms, Seconded Cllr Whitehead: *Payments made under Section 137

Cheques

105355	Petty Cash	£ 89.12
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Ratification of Online Payments

Essex County Council	Automatic Traffic Counts*	£ 736.40
J Moule	Salary	£
Essex Pension Fund	Pension	£
HMRC	Tax & NI	£
E P James	Maintenance	£
M Linwood	Admin Assistance	£
A Moule	Maintenance	£
R Thomason	Salary	£
HMRC	Tax	£

Direct Debits

Onecom	Sports Pav Line Rental	£ 29.75
EE	Mobile	£ 35.34
BT	Office Line Rental	£ 53.94

Barclaycard

J Gard & Sons	Wood for bus shelter	£ 18.50
Adobe	Monthly Subs	£ 16.64
Amazon	Play equipment parts	£ 22.43
Amazon	Disposable Gloves	£ 11.99
Wickes	Paint & Brushes	£ 59.50
Amazon	Play equipment parts	£ 25.36
Activ8 Creative	Newsletters	£ 330.00
McAfee	Annual Subs	£ 152.14
Tlc Direct	Christmas tree lights*	£ 58.79
Barleylands Farm Shop	Christmas tree*	£ 250.00
Amazon	Pressure washer	£ 42.90
Asda	Christmas Gratuity*	£ 50.00

Total	£ 1038.25
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Online Payments 12th January 2024

RHVH	Office Rent	£ 1050.00
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7.2 31st December 2023 Month End Accounts – There were no concerns.

- 8. Update from Cllr Whitehead regarding the 2024 Annual Parish Guest Speaker** – Cllr Whitehead confirmed that a member of the Chelmsford Civic Society is happy to attend and a list of topics will follow.

9. Matters for Information -

9.1 Cllr Thurgood reported he had received a response from Cllr Cunningham of ECC regarding the list of outstanding road issues.

Sadly, the response was negative as Highways had inspected the areas of concern and they reported these were non priority. The three potholes in Short Lane have temporarily been patched and the continuous flooding on the bend in Heath Road, the drain will be jetted soon.

9.2 Cllr Whitehead reported that Cllr Grundy is feeling better and he should soon be receiving another set of results.

9.3 Cllr Whitehead will contact ECC to see whether there is a list of reported highway items from each Parish.

9.4 Cllr Coveley gave her apologies for the next meeting.

10. Date of Next Meeting – Thursday 8th February 2024 commencing 7.45pm in Ramsden Heath Village Hall.

Approved as a true record.

Signed.....Dated.....