

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 12th September 2024 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Whitehead, Elms, Graves, Walker, Coveley, Burgess, Thurgood, Metcalfe, Lewis and Vallis. The Clerk kept the minutes.

- 1. Apologies for Absence** – Councillor Huntington.
- 2. Disclosure of Interests** – Councillor Thurgood proposed a non-pecuniary interest on agenda item 6.3 and he requested to leave the room when this matter is discussed.
- 3. Public Participation** – There were no members of the public present.
- 4. Approval of Minutes dated the 11th July 2024** – The Clerk reported that she has corrected the “typo” on agenda item 8, to show Cllr Elms and not Els. Proposed as a true record by Cllr Burgess, Seconded Cllr Thurgood.
- 5. Clerk and Councillors Report -**
 - 5.1 (12) - The Clerk reported that this matter was not placed on this week’s agenda, due to Cllr Huntington sending his apologies. This will be discussed at our meeting on the 10th October.
 - 5.2 (11.7) – Cllr Thurgood reported that the potholes in Church Road have now been repaired.
 - 5.3 (11.5) – Cllr Thurgood confirmed the white lines and road patching in Downham Road were carried out.
 - 5.4 (11.4) – Cllr Thurgood confirmed buses 256 and 552 are no longer in circulation.
 - 5.5 (9) – Cllr Thurgood confirmed all the LHP requests had been submitted and these have been acknowledge by Cllr Grundy.
 - 5.6 (11.11) – Cllr Graves reported that the hedge in South Hanningfield Road leading to Church Lane had been cut back. Thank you for allowing our grounds staff to deal with this.
 - 5.7 (11.1) – The Chairman reported that the Police are unable to find the culprit of the ramraid at the Sports Pavilion and they are now closing the case.
 - 5.8 (8.3) – Cllr Whitehead reported the basketball surfacing grant request has been submitted and we are awaiting the results.

6. Planning -

6.1 24/O1158/FUL Bridleway Cottage, Broomwood Lane, Stock – Two storey and single storey front, rear, side extensions – No comment.

6.2 24/O1052/FUL Rose Bush Cottage, De Beauvoir Chase, Downham – Retrospective application for outbuilding with hydrotherapy pool – Object, affects the openness of the greenbelt.

6.3 24/O1164/FUL – White Horse Inn, Heath Road, Ramsden Heath – Retrospective application for the retention of a timber structure built for an outdoor digital screen – Cllr Thurgood left the room whilst this was being discussed. Object, the Parish Council would not like this as a permanent structure as the site is a listed building. Can this be a moveable structure to be wheeled in and out?

6.4 24/O1085/FUL – Rose Bush Cottage, De Beauvoir Chase, Downham – Proposed 6m x 3.8m Greenhouse – Same as 6.2.

6.5 To discuss any planning applications received between the date of this notice and the 12th September 2024 – None.

7. Finance -

7.1 Ratify online payments and cheques, Authority to issue online payments and cheques, direct debits and credit card – Proposed by Cllr Elms, Seconded Cllr Whitehead:

July Barclaycard

Adobe	Subs	£ 16.64
Startsafety.uk	Thermostatic startmark	£ 48.12
Amazon	Cutting Discs	£ 24.37
Amazon	Centre feed tissue paper rolls	£ 11.00
Cheapscrews	Woodscrews	£ 44.22
Anglia Ruskin	Course fee	£ 230.00
SP Feishdek-uk	Work gloves x 2	£ 36.40
Barclaycard	Ex-gratia payment	£ 100.00 cr
Total		£ 310.75

August Barclaycard

Defibshop	Defibrillator pads	£ 456.00
Adobe	Subs	£ 16.64
Total		£ 472.64

July Direct Debits

Onecom	Sports Pav line rental	£ 32.10
BT	Office line rental	£ 58.21
EE	Mobile	£ 26.45

August Direct Debits

Onecom	Sports Pav line rental	£ 32.10
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BT	Office line rental	£	58.21
EE	Mobile	£	16.06
Ratify Online Payments August			
AAC Essex Ltd	Sports Pav Cleaning	£	63.00
M Linwood	Admin Assistance	£	
P Huntington	Re-imb Adobe	£	
R Thomason	Salary	£	
Hmrc	Tax	£	86.80
Rcce	Annual Subscription	£	
P James	Maintenance	£	
A Moule	Maintenance	£	
Bfs	Fuel	£	241.51
J Moule	Salary	£	
Hmrc	Tax & NI	£	
Essex Pension	Pension	£	
Ratify Online Payments September			
AAC Essex Ltd	Sports Pav Cleaning	£	64.50
J Moule	Salary	£	
Hmrc	Tax & NI	£	
Essex Pension	Pension	£	
R Thomason	Salary	£	
Hmrc	Tax	£	
P James	Maintenance	£	
A Moule	Maintenance	£	
Sadler Associates	Fertiliser football pitches	£	1247.52
M Linwood	Admin assistance	£	
12th September 2024			
Shred-it	Shredding service	£	346.86
Factory Door Services	Call out fee S/Pav	£	467.82
CCC	Play in the park fees	£	540.00
Sue Lees	Quarterly maintenance fee	£	90.00
Toby FC	Pitch hire Refund	£	272.00
Ratification of Cheques			
Cash	Petty Cash (August)	£	62.95
Cash	Petty Cash (September)	£	107.78
7.2 31 st July 2024 Month-end Accounts - There were no questions.			
7.3 Discuss and agree Donation request from Downham Village Hall – Cllr Elms declared a non-prejudicial interest. The Clerk reported that DVH Management Committee will be hosting a Christmas event			

and are requesting a donation of £350.00 towards the menu, printing and Santa visit. Proposed by Cllr Lewis, Seconded Cllr Burgess, all in favour.

7.4 Discuss and agree the 2024 Christmas Cheer, Christmas tree lighting event and the purchasing of a Christmas tree for Downham – The Clerk reported that the Christmas tree lighting event will take place on Friday 29th November 2024. Father Christmas and a singer have been booked for this event. Simon Cox has been contacted to see whether the Cupcake ladies can use the Christian Growth Centre to serve our usual refreshments. She confirmed she had spoken to the Luncheon Club and they are more than happy to offer an extra 30 Christmas meals to residents on a first come, first serve basis. Members were in full agreement to make a donation of £1000 to the Luncheon Club. The Clerk reported that in previous years the Parish Council have wanted to plant a Christmas tree in Downham. The Downham Village Hall Management Committee are willing to have a tree outside the hall. The Clerk asked members if they would agree to purchase a tree? It was agreed that Cllr Elms discuss this at next week's DVH Management Committee meeting and he will report back at the next Parish Council meeting.

8. To discuss any matters which arose during the Clerk's absence -

8.1 The Clerk reported she had received an email from Tees Law advising us that the Land Registry require a revised Transfer Deed relating to the parcel of land, which was sold on Bofor's Strip.

Members were in full agreement that the Chairman and Councillor Whitehead sign the revised Deed in the presence of the Clerk. This will be posted tomorrow morning.

8.2 Cllr Thurgood reported that the Parish Council do not qualify to be included in the Essex Highways Bus Shelter Project. It is only for City and County Councils.

8.3 Cllr Thurgood reported he had found on a twitter feed that there is a Member's Highway Initiative, which allows your County Councillor to support any issues we have regarding potholes, pavement problems, street furniture, drainage and vegetation problems on private land. Cllr Thurgood therefore suggested that he emails Cllr Grundy with our current pavement and pothole problems to see whether these can be escalated. All in favour. Both Cllrs Thurgood and Burgess are very happy to grade these in order of priority.

8.4 Cllr Burgess reported that Ramsden Heath Village Hall will soon be celebrating 25 years since the hall was built. The Management

Committee have organised a free of charge children's entertainer in the afternoon of the 5th October and a band for the adults to attend in the evening, and a charge of £10 per person will be required.

8.5 Cllr Burgess reported that we are looking into the cost of scaffolding as works are required on the top of the Dovecote and we are still awaiting to hear if we have been successful with the basketball grant.

8.6 Cllr Vallis reported that SHVH will be holding a summer show on the 12th July 2025 to celebrate its 40th Anniversary.

8.7 Cllr Vallis gave his apologies for the 10th October meeting.

8.8 Cllr Vallis reported there is a current problem with a dog who keeps escaping in South Hanningfield Road. The Dog Warden and Police have visited the owner.

8.9 The Clerk reported that 92 children attended the Play in the Park day which was held on the 13th August.

8.10 The Clerk advised members that she will require some content for the Newsletter which should hopefully be published towards the end of October.

8.11 Cllr Thurgood reported that the blocked drain programme is currently running and the drains should be jetted before the end of the month.

8.12 Cllr Coveley asked whether the Clerk had been notified about the boulders obstructing the road in Short Lane?

9. Date of Next Meeting – This will be Thursday 10th October 2024 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.39pm.

Approved as a true record.

Signed.....Dated.....