

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 14th November 2024 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Whitehead, Huntington, Thurgood, Burgess, Elms, Walker, Metcalfe, Lewis, Graves, Coveley and Vallis. The Clerk kept the minutes.

A one-minute silence was held in memory of Councillor Ian Grundy.

- 1. Apologies for Absence** – None.
- 2. Disclosure of Interests** – Cllr Thurgood declared a non-pecuniary interest on agenda item 6.4.
- 3. Public Participation** – There were no members of the public present.
- 4. Approval of Minutes dated the 10th October 2024** – Cllr Burgess proposed these were a true record, seconded Cllr Elms.
- 5. Clerk and Councillors Report** –
 - 5.1** 8 – The Clerk has emailed the Rural Policing Team on three occasions regarding them attending next year's Annual Parish Meeting. She will try again.
 - 5.2** 9.1 – The Clerk reported that Lloyds Bank are now requesting the Charity Commission amend the post code on their records. Once this is actioned, the account will hopefully soon be opened.
 - 5.3** 10.3 – The Clerk thanked Members for delivering the Newsletters.
 - 5.4** 10.5 - Cllr Whitehead confirmed we had been successful in securing the grant for the new basketball surfacing.
- 6. Planning -**
 - 6.1** 24/01382/FUL – 46 Heath Road, Ramsden Heath – Demolish existing rear and side single storey structure. Proposed single storey side and rear extension with internal alterations. Construct new porch with pitched roof over – No comment.
 - 6.2** 24/01308/FUL – Tangle Trees, Church Road, Ramsden Heath –

Demolition of existing stable block and the provision of a single storey one bedroom annexe – No comment.

6.3 24/01298/FUL – Heath Farm, Heath Road, Ramsden Heath – Demolition of existing dwelling and garage. Erection of a chalet style replacement dwelling with solar panels. Alterations/relocation of existing barns. Associated landscaping – No comment.

6.4 24/01455/FUL – White Horse Inn, Heath Road, Ramsden Heath – Retrospective planning application for the retention of children’s play equipment which was recently built to replace existing play equipment that had become unsafe/unserviceable – We have no objection in principle, but we do object to the disregard of planning rules and procedures and lack of compliance. Please respect the rules and adhere to them.

6.5 24/01459/FUL – 16 Church Road, Ramsden Heath – Extension to existing boundary treatment to include additional height to the piers and the inclusion of metal railings in between – No comment.

6.6 24/01481/FUL – 9 Park Lane, Ramsden Heath – Proposed rear conservatory – No Objection.

7. Finance -

7.1 – Ratify online payments and cheques, Authority to issue online payments and cheques, direct debits and credit card purchases for October 2024 – Proposed by Cllr Huntington, Seconded Cllr Whitehead. *Payment made under Section 137 -

RATIFY ONLINE PAYMENTS

R Thomason	Salary	£ -
HMRC	Tax	£ -
B Stanton*	Luncheon Club Donation	£1000.00
Sue Lees	Shpc.gov UK Domain	£ 30.00
SHTS	Tree Work	£1400.00
M Linwood	Admin assistance	£ -
P James	Maintenance	£ -
A Moule	Maintenance	£ -
J Moule	Salary (includes back dated pay rise as per Nalc agreement)	£ -
AAC Essex	S/Pav cleaning	£ 215.26
SHTS	Tree works	£ 300.00
J Spriggs*	Christmas coffee morning donation	£ 300.00

DIRECT DEBITS

EE	Mobile	£ 16.06
BT	Office line rental	£ 58.21
Onecom	S/Pav line rental	£ 44.04

CHEQUES

105370	Petty Cash	£ 130.64
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BARCLAYCARD

Adobe	Monthly Subs	£ 16.64
Wave Utilities	S/Pav water rates	£ 548.80
Amazon	Safety materials	£ 55.06

7.2 30th November 2024 Month End Accounts – The Clerk confirmed we are currently on budget. There were no concerns or questions.

7.3 To agree a donation amount in memory of the late Councillor Ian Grundy – Members were all in favour to donate £50 to the Blood Cancer Charity which is on the Just Giving Page.

8. To discuss any matters which arose during the Clerks absence -

8.1 Cllr Burgess reported that whilst cutting overhanging trees in Middlemead, SHTS noticed that two of the trees on South Hanningfield Tye have Oak Processionary Moth which is very dangerous. These have been reported to TreeAlert. The trees will need to be treated in late springtime and the Parks & Open Spaces Working Party will keep an eye on the situation. The circular bench around one of the memorial trees has been removed, so no one climbs and tries to get to the leaves. A message will be distributed on our website and face book page advising residents of the situation and displaying a photo of what the OPM looks like. Some trees in St Peter's Church and Bearmains have also been reported to have OPM.

9. To finalise the arrangements for the Christmas tree lighting event –

9.1 The Clerk reported that the Chairman is unable to attend this event and we will therefore require a Councillor to address the spectators that evening. Cllr Huntington kindly offered his services. To date 9 establishments have sponsored the Christmas tree. The tree is being delivered on the 27th November. The Clerk will purchase the refreshments, which will be served at the Christian Growth Centre by the Cupcake ladies.

10. Matters for Information -

10.1 Cllr Thurgood reported that Castledon Road will be closed next week, up to Elizabeth Drive in Wickford for patching works.

10.2 Cllr Thurgood reported that Brock Hill will be closed for 5 days commencing the 25th November for gas main connection works.

10.3 Cllr Thurgood reported that Dowsett Lane was recently closed for 9 days to assist with drainage holes and curbing works.

10.4 Cllr Thurgood reported that the Clerk had contacted Cllr Tom Cunningham requesting that when the alleviation scheme commences in Downham Road/Oak Road, could he ensure that the works will be carried out during the closed football season.

10.5 Cllr Thurgood reported that the resident of 48 Downham Road had been in contact to see if we could assist with chasing up ECC, as they promised to carry out some drainage works near her driveway. These works were scheduled for August.

10.6 The Clerk reported that members will soon receive an email from Sue Lees providing details on the new gov.uk address. We are looking to commence using the gov.uk address from January 2025.

10.7 Cllr Thurgood reported there had been many fly tips within the Parish recently, which have now all been cleared.

10.8 Cllr Thurgood reported that he will remind E&S Water to cut back their hedge in Crowsheath Lane and the Clerk will contact ECC Highways regarding the boundary hedge by the De Beauvoir. She will request that a letter I sent to the landowner giving 14 days to cut this.

10.9 Cllr Thurgood reported that Remembrance Day was well attended.

10.10 Cllr Thurgood reported that the P3 Team have now officially finished work until next Spring.

10.11 Cllr Thurgood reported that a reply had been received from John Whittingdale MP, advising nothing can be done for the buses into Billericay.

10.12 Cllr Burgess reported a resident had visited the Parish office requesting the hedge in the Doves be cut back as soon as possible for safety reasons. This is Highways, the Clerk has already reported this.

10.13 Cllr Burgess reported that the basketball resurfacing works should hopefully be carried out mid-December.

10.14 Cllr Vallis asked permission to use the Tye for carolling on the 22nd December 2024.

10.15 Cllr Whitehead asked members if they wanted our next meeting

date to be changed, due to the City and County Elections taking place that day? Members are happy for this to remain unchanged.

11. Date of Next Meeting – The Clerk confirmed this will be Thursday 12th December 2024 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.42pm.

Approved as a true record.

Signed.....Dated.....