

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 9th May 2024 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Whitehead, Thurgood, Elms, Huntington, Walker, Coveley, Graves, Burgess and Vallis. The Clerk kept the minutes.

1. Apologies for Absence – None.

2. Disclosure of Interests – None.

3. Public Participation – There were no members of the public present.

4. Approval of minutes dated the 11th April 2024 – Proposed as a true record by Cllr Walker, Seconded Cllr Burgess.

5. Clerk & Councillors Report –

5.1 (8) The Clerk confirmed the catastrophic bleed kit has been installed today.

5.2 (9.9) The Clerk reported that she will be looking into obtaining a gov.uk email address for the Parish Council and its members before the end of the year.

5.3 (5.2) Cllr Thurgood updated members on the current road closure dates.

6. Planning –

6.1 24/00070/FUL – 14 Recreation Walk, Ramsden Heath – Single storey side and rear extension – No comment.

6.2 24/00447/FUL – Land opposite Greenacres, De Beauvoir Chase, Downham – Sub-divide the plot of Alfmill Farm and demolish the existing buildings on the site while utilising the existing vehicular crossover and construct a new build 2-bedroom detached bungalow with 2 private driveway car parking spaces – No comment.

6.3 24/00537/FUL – Tylde Hall Bungalow, Heath Road, Ramsden Heath – Proposed replacement dwelling and new carport. Formation on access – No comment.

6.4 To discuss any planning applications received between the date of this notice and the 9th May 2024 – None.

7. Finance

7.1 Ratification of online payments and cheques, authority to issue online payments and cheques, April Direct Debits and Credit Card purchases – Proposed by Cllr Whitehead, Seconded Cllr Huntington.

RATIFY

Sue Lees Consultancy	Accessibility Software Fee	£ 390.00
AAC Essex Ltd	S/Pav Cleaning	£ 326.10
M Linwood	Admin Support	£
R Thomason	Salary	£
HMRC	Tax	£
J Moule	Salary	£
HMRC	Tax&NI	£
Essex Pension Fund	Pension	£
P James	Maintenance	£
A Moule	Maintenance	£

DIRECT DEBITS

EE	Mobile	£ 14.88
BT	Office Line rental	£ 58.21
ONECOM	S/Pav landline	£ 32.10

BARCLAYCARD

Adobe	Monthly fee	£ 16.64
Amazon	Black sacks	£ 56.97
Microsoft	Annual fee	£ 79.99
All About Electrics	S/Pav light	£ 31.76
Amazon	Stationery	£ 12.98
Amazon	Safety gloves	£ 14.24
Amazon	Toilet tissue S/Pav	£ 9.19
Amazon	Stationery	£ 24.99

TODAY'S ONLINE PAYMENTS & CHEQUES

Clear Insurance Management	Annual Ins renewal	£ 6802.90
J Moule	Re-imb S/Pav lagging	£ 299.98
BFS	Fuel	£ 100.00
Tennis Court Solutions	Painting Courts	£ 3360.00
Ernest Doe & Sons	Parts for tractor servicing	£ 517.43
105362	Petty Cash	£ 183.46

7.2 30th April 2024 Month End Accounts – There were no questions.

8. Discuss the Automatic Traffic Count results for Heath Road and Castledon Road – After lengthy discussion members agreed that both

counts exceeded the current limits. Cllr Thurgood will email ECC highlighting our concerns.

9. Discuss the responses received from residents regarding the recent speeding article in the Parish Newsletter – The Clerk reported she was very disappointed that out of 1150 households, we only received 77 replies, being a 3.81% response rate. We will address the outcome in the Winter Newsletter and will still try to get the speed limits reduced in Heath Road and Castledon Road.

10. Matters for Information –

10.1 Cllr Burgess reported that we are now in receipt of quotations for the basketball area and the Parks & Open Spaces Working Party will meet soon to discuss.

10.2 Cllr Burgess reported that the Chase Auto site in Windsor Road has now been vacated and cleared. He asked Cllr Whitehead whether this site had been put forward for development? Cllr Whitehead will enquire and report back at the next meeting.

10.3 Cllr Thurgood reported that Downham Hall Farm has now opened and are selling produce and Hilltop Nursery is open at weekends.

10.4 Cllr Thurgood reported that Highways have acknowledged there is a drainage problem in Dowsett Lane by Hilltop Nursery.

10.5 Cllr Thurgood reported he met with John Whittingdale and raised the issue of the removal of the 552 and 256 bus service. John Whittingdale said he would follow this up.

10.6 Cllr Thurgood reported he is still having difficulty obtaining information of what works are required at the junction of Oak Road and Downham Road.

10.7 Cllr Elms reported the fallen branch in Crowsheath Lane has still not been removed and is very dangerous.

10.8 Cllr Coveley thanked Cllr Elms for donating the barley straw for Downham Pond.

10.9 Cllr Graves advised members that SHVH will be holding a defibrillator course on the 6th August 2024. This is a free course on how to use a defibrillator.

10.10 Cllr Burgess reported that an allotment holder only last week attended the Horticultural Meeting and demonstrated to members how to use a defibrillator.

11. Date of next meeting – The Clerk confirmed this will be Thursday 13th June 2024 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.28pm.

Approved as a true record.

Signed.....Dated.....