

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 16th November 2023 in Downham Village Hall.

Present: The Chairman and Councillors Marsello, Whitehead, Huntington, Burgess, Thurgood, Elms, Walker, Coveley, Graves, Vallis and Windhorst. One Parishioner was also in attendance and the Clerk kept the minutes.

- 1. Apologies for Absence** – None.
- 2. Disclosure of Interests** – Non-pecuniary interests were declared by Cllr Thurgood 5.5 and Councillor Graves 5.4 and 6.
- 3. Public Participation** – This Parishioner came to observe.
- 4. Planning -**
 - 4.1 21/00449/S73/1 – Barn South West of Dowsett Farm, Dowsett Lane, Ramsden Heath – Variation of Condition 2 to planning permission 21/00449/S73 (Conversion of a rural building to use as a residential dwelling (Class Use C3). Demolition of existing lean-to structures, construction of a separate cycle store, parking and bin store area and the creation of a surfaced private footpath/cycle way), to alter fenestration, cladding and roof materials. Internal decorations – A problem exists where the papers are blocked for viewing online. The Clerk to request access to the documents and for our response to be delayed until the 8th December 2023.
 - 4.2 23/05147/TPO – 22 Allens Road, Ramsden Heath – Installation of a root barrier. The proposed works involve installing a root barrier as described in the attached feasibility study. The barrier will be a minimum of 5-6 metres away from any protected tree – No Objection.
 - 4.3 To discuss any planning applications which are received between the date of this notice and the 16th November 2023 – None.

5. Finance

5.1 Authority to Issue Online Payments – Proposed by Cllr Elms, Seconded Cllr Huntington:

BFS	Fuel	£ 199.04
Wicksteed Leisure Ltd	2 x swing seats	£ 211.27
C J Dale	Sports Field Signage	£ 275.00
Online Playgrounds	Play surfacing materials	£ 555.60
R H Tidnam	Light replacement S/Pav	£ 108.00
G&J Staines	Grass seed and fuel	£ 111.00
Tennis Court Surface	1 st installation of Tennis Court	

5.2 30th September 2023 Month End Accounts – There were no questions or concerns.

5.4 Donation request from the South Hanningfield Village Hall Coffee Morning Club – Cllr Marsello proposed a £100 donation be made. Seconded Cllr Burgess, all in favour.

5.6 To agree the recommendation of the Finance Committee to increase the 2024-25 Precept by 6%, being £5640, making a total of £99640 – Proposed by Cllr Whitehead, Seconded Cllr Graves, all in favour.

7. To discuss the Chelmsford City Council's Consultation for more Gypsy and Traveller Sites – Members unanimously agreed that there was no land available within the Parish.

9. Matters for Information -

9.2 Cllr Whitehead gave an update regarding the Barclays Bank closure. The Chairman thanked Cllr Whitehead for the update.

9.4 The Clerk reported she had received 4 complaints regarding the derelict property in Allens Road. She is awaiting an update from CCC.

9.6 Cllr Thurgood confirmed the drainage works in Church Road are now completed.

9.7 Cllr Thurgood reported he is still awaiting final details of the

Downham Road/Heath Road full road closure schedule.

9.8 Cllr Thurgood reported that he will be contacting Jon Simmons regarding the additional road markings in Church Road to confirm whether the LHP should be approached or the SEPP.

9.9 The Chairman reported that works have commenced on the Tennis Court resurfacing.

10. Date of Next Meeting – Thursday 7th December 2023 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.28pm.

Approved as a true record.

Signed.....Dated.....