

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 14th March 2024 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Thurgood, Huntington, Walker, Graves, Burgess and Vallis. The Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Whitehead, Elms and Coveley.
- 2. Disclosure of Interests** – None.
- 3. Public Participation** - There were no members of the public present.
- 4. Approval of Minutes dated the 11th February 2024** – Proposed as a true record by Cllr Huntington, Seconded Cllr Burgess.
- 5. Clerk & Councillors Report -**
 - 5.1 4 - The Clerk reported that five volunteers have come forward for the community speed watch initiative.
 - 5.2 6.1 – Cllr Thurgood reported still no date had been received for the automatic traffic counts in Heath Road and Castledon Road.
 - 5.3 6.2 – The Clerk reported that she had still not heard back from the “Know Your Customer Team” at Barclaycard.
 - 5.4 6.4 – The Clerk reported that the two Councillor Co-option vacancies for the Downham Ward will be advertised in the Parish Newsletter.
 - 5.5 8.4 – The Clerk reported that the re-instatement values have now been received for the Dovecote, Sports Pavilion and War Memorial.
 - 5.6 10 – Cllr Thurgood reported that the transport services into Billericay will be removed due to funding.
 - 5.7 11 – The Clerk confirmed that Malcom Nobel, the Guest Speaker at the 2024 Annual Parish Meeting will be talking on Hylands House.
 - 5.8 12.3 – The Clerk reported there had been two further quadbike incidents within the past fortnight.

6. Planning -

6.1 – 24/00083/FUL – 1 Claydons Farm Cottages, South Hanningfield Road, South Hanningfield – Installation of solar panels on barn roof and a battery system for storage of electricity – No Objection.

6.2 – 24/00084/LBC – 1 Claydons Farm Cottages, South Hanningfield Road, South Hanningfield – Installation of solar panels on barn roof and a battery system for storage of electricity – No Objection.

6.3 – 24/00262/FUL – 59 Downham Road, Ramsden Heath – Demolition of existing rear extension. Construction of part single, part two storey rear extension. Replacement front bay. Garage Conversion. Internal and external alterations – No comment.

6.4 – 24/00324/FUL – 82 Downham Road, Downham – Proposed two storey rear extension. Single storey front extension and first floor front extension. Alterations to fenestration – The Clerk reported that this application is currently in the process of being amended.

6.5 – To discuss any planning applications received between the date of this notice and the 14th March 2024 – None.

7. Finance

7.1 – Ratify Online Payments and Cheques, Authority to Issue Online Payments, February 2024 Direct Debits and Credit Card Purchases – Proposed by Cllr Huntington, Seconded Cllr Thurgood. Payment made under Section 137* -

Ratification of Online Payments & Cheques

R Cheke & Co	Building Valuations	£ 360.00
M Linwood	Admin Assistance	£
Anglian Water	S/Pav water rates	£ 376.61
R Thomason	Salary	£
HMRC	Tax	£
J Moule	Salary	£
HMRC	Tax & NI	£
Essex Pension Fund	Pension	£
AAC Essex Ltd	S/Pav Cleaning	£ 367.50
P James	Maintenance	£
A Moule	Maintenance	£

Cheques

105357	Petty Cash	£ 78.95
105358	*Scottish Power Xmas tree lighting shortfall	£ 3.53

Direct Debits

EE	Mobile	£ 18.42
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BT	Office line rental	£ 54.30
Onecom	S/Pav phone	£ 29.75
ICO	Data Protection Fee	£ 35.00
Barclaycard		
Adobe	Monthly Subscription	£ 16.64
UK Pool Store Ltd	Legionella Testing Products	£ 59.98
Amazon	CCTV bracket	£ 21.82
Hermes Parcelnet	Refund	£ 14.23cr
Today's Online Payments		
CCC	Refuse Collection S/F	£ 253.76

7.2 29th February 2024 Month End Accounts – There were no concerns.

7.3 Acceptance of the Chelmsford City Council 2024/25 Grounds Maintenance Contract – The Clerk reported that there was a 4% increase across the board. Cllr Thurgood proposed we accept this quotation, seconded Cllr Burgess, all in favour.

7.4 Discuss and Adopt the 2024 Standing Orders and Financial Regulations – The Chairman thanked Cllr Vallis for his efforts this year and the Chairman reported that the Finance Committee had seen the financial regulation amendments and are happy to ratify these at their next meeting. Cllr Graves proposed we adopt the Standing Orders and Financial Regulations, Seconded by Cllr Vallis. All in favour.

8. Request from residents in Dowsett Lane to have builder access on to Bofor's Strip – Members were happy for the builder access to take place and the Clerk is to draft a document for the residents to sign before the work commences.

9. General discussion to consider implementing lower speed limits within the Parish (Cllr Thurgood) – Due to several members being absent, this item will be carried over to a future meeting.

10. Matters for Information -

10.1 Cllr Thurgood reported that he is currently trying to obtain information as to why both South Hanningfield Road and Brock Hill require a full road closure.

10.2 Cllr Thurgood reported that the P3 Team will commence work next week on the footbridge behind the Windmill Public House.

10.3 Cllr Burgess reported that the two companies he was planning to meet regarding the basketball extension have both let him down. The Clerk will contact some play equipment companies.

10.4 Cllr Vallis reported that vehicles have churned up parts of the grass verge on Middlemead. He asked the Clerk to contact Cllr Grundy to see whether he would support a request to the LHP for “no parking signs” to be installed along the verge.

10.5 The Clerk reported that the tennis courts are due to be painted next month.

10.6 The Clerk reported that the CCC Street Care team will be visiting Ramsden Heath on the 9th May 2024 for footpath sweeping.

10.7 The Clerk reported that the Newsletter will go to print early April. If anyone has any articles to include, please let her know.

11. Date of next Meeting – Thursday 11th April 2024 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.19pm.

Approved as a true record.

Signed.....Dated.....