

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 9th January 2025 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Huntington, Graves, Coveley, Elms, Metcalfe, Lewis and Thurgood. The Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Whitehead, Walker, Burgess and Vallis.
- 2. Disclosure of Interests** – None.
- 3. Public Participation** – No members of the public were present.
- 4. Approval of Minutes dated the 12th December 2024** – Proposed as a true record by Cllr Graves, Seconded Cllr Thurgood.
- 5. Clerk and Councillors Report -**
 - 5.1 (9.1)** – Cllr Thurgood reported he had not received a response regarding any of our LHP requests, so he emailed Cllr Massey, Chairman of the LHP, but sadly Cllr Massey was unable to help on this occasion.
- 6. Planning -**
 - 6.1** 24/01472/FUL – 30 Heath Road, Ramsden Heath – First floor side extension and front extension, enlarged front dormers – No comment.
 - 6.2** 24/01695/FUL – Heathfield, Dowsett Lane, Stock – Demolition of existing dwelling and construction of new replacement dwelling – Decision to be made by the planning committee as this development does not fall within our parish.
 - 6.3** To discuss any planning applications received between the date of this notice and the 9th January 2025 – None.
- 7. Finance -**
 - 7.1** Ratify online payments; cheques; direct debits and Barclaycard

payments – Proposed by Cllr Huntington, seconded Cllr Elms:

****Payments made under Section 137**

ONLINE PAYMENTS

Taylors Civil Engineering Ltd	Basketball Court	£ 7390.02
R Thomason	Salary	£
HMRC	Tax	£
J Moule	Salary	£
Essex Pension Fund	Pension	£
P James	Maintenance	£
A Moule	Maintenance	£
Reliable Fire Protection	S/Pav Inspection	£ 120.00
NFU Mutual	Tractor Insurance	£ 413.80
RH Tidnam Electrical	S/Pav Lighting	£ 180.00

DIRECT DEBITS

EE	Mobile	£ 16.06
ONECOM	S/pav line rental	£ 8.22
BT	Office line rental	£ 58.21

BARCLAYCARD

Adobe	Monthly subs	£ 16.64
Activ8 Creative	Newsletters	£ 352.00
Aldi/Poundland*	Tree Lighting	
	Refreshments and	
	Decorations	£ 208.07
McAfee	Annual Subs	£ 145.63
Fastkeys	S/Pav keys	£ 28.44
Barleylands*	Christmas trees	£ 300.00
Tonergiant	Printer items	£ 100.73
Cartridge People	Cartridges	£ 101.92
Amazon	Leaf rake	£ 25.99
Amazon	Refreshments*	£ 8.99
	TOTAL	£ 1288.41

CHEQUES

105372	Petty Cash	£ 43.10
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7.2 Authority to issue online payments: Proposed by Cllr Huntington,
Seconded Cllr Graves

AAC ESSEX	S/Pav Cleaning	£ 168.01
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7.3 31st December 2024 Month End Accounts - There were no
questions or concerns.

7.4 To discuss and agree the donation request from Ramsden Heath Village Hall – Cllr Graves proposed a £500 donation be made, and suggest the committee enhance their fund-raising events. Seconded by Cllr Black.

8. To discuss the “Love Your Bus Grant Fund” and agree whether to apply for additional hourly services on our existing routes 10, 13, 13A and 13B – Cllr Thurgood reported that the email was received on Christmas Eve, not allowing much time to collate all of the information required as the deadline is the 13th February 2025. It implies the Parish Council should apply for the grant and contact the existing bus companies. If everyone is in agreement, Cllr Thurgood recommends we increase the frequency to hourly. Cllr Elms suggested the Clerk contact ECC advising them that we are very keen to improve transport services and to request an extension. All in favour.

9. To discuss any matters which arose during the Christmas and New Year office closure – Cllr Burgess reported that a resident of Park Lane contacted Sir John Whittingdale regarding the slippery surface of our Recreation Ground play area. He confirmed our Grounds Team are currently working to improve this.

10. 2025 Annual Parish Guest Speaker – After lengthy discussion, members asked the Clerk to contact Adam Pipe and if he is not available then to invite Roger Hirst.

11. Matters for Information -

11.1 On behalf of the South Hanningfield Tea and Cake Club, Cllr Graves passed on their thanks for the generous donation received.

11.2 Cllr Thurgood asked members if they were in favour of him submitting a LHP request to extend the existing 30mph zone in Dowsett Lane to past the existing 40mph signs. All in favour.

11.3 Cllr Huntington reported that Sue Lees has incorrectly noted parish council meetings as being held in the mornings instead of the evening. The Clerk confirmed this had now been amended.

11.4 The Clerk advised members of the sad passing of Linda Webber of the Nags Head Public House. Her funeral will take place on the 27th January 2025.

11.5 The Chairman reported a couple were locked in the RHVH Car Park and he saw them trying to exit between the metal bar and the

hedge! He thanked the Clerk for driving to the hall to unlock the gate.
11.6 Cllr Coveley asked whether the Parish council had thought of organising an event for the 80th anniversary of VE Day? The Clerk advised members that the Horticultural Society had emailed her to see whether the Parish Council would finance an event if they organised something? It was proposed that some members of the Parish Council join their Committee. Cllrs Coveley and Graves kindly offered their services. The Clerk will attend in her capacity of Responsible Financial Officer.

- 12. Date of next Meeting** - Thursday 13th February 2025 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.38pm.

Approved as a true record.

Signed.....Dated.....